

## **REQUEST FOR INCIDENT REPORT**

If you are requesting a copy of an incident report, the cost is \$5.00 for each incident plus .25 per page for anything over 10 pages. Please fill in the following information and leave this request form with the front office receptionist at the Sheriff's Office. **Please PRINT your information.** REQUESTS TAKE UP TO 10 WORKING DAYS.

TODAY'S DATE: \_\_\_\_\_

YOUR NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

CASE #: \_\_\_\_\_ OFFICER: \_\_\_\_\_

DATE OF INCIDENT: \_\_\_\_\_

LOCATION OF INCIDENT: \_\_\_\_\_

TYPE OF INCIDENT: \_\_\_\_\_

PARTIES INVOLVED IN INCIDENT: \_\_\_\_\_

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PRIMARY INVOLVED PERSON: \_\_\_\_\_

HOW ARE YOU INVOLVED IN THIS INCIDENT? \_\_\_\_\_

MAIL REQUEST WITH PAYMENT TO:

**Ravalli County Sheriff's Office  
Attn: Records  
205 Bedford Street, Ste. G  
Hamilton, MT 59840**

**PH: 375-4060**